

Southeast Asia Disaster Risk Insurance Facility (SEADRIF)

*Terms of Reference for Individual Environmental and Social Consultant
to support preparation of the Environmental and Social Commitment Plan (ESCP)*

Position:	International Individual Environmental and Social Consultant to support preparation of the “Environmental and Social Commitment Plan (ESCP)” for the SEADRIF Project
Location:	Singapore
Working Days:	15 days (estimated)
Expected Duration:	July-September 2019

Background

Natural disasters affecting the livelihoods of large populations and critical operations of the economies are a major challenge in Southeast Asia and often leave governments with a critical need for short-term liquidity to finance response and recovery. In order to strengthen financial resilience against climate and disaster shocks, Cambodia, Indonesia, Lao PDR, Myanmar, and the Philippines with the support of Japan and Singapore are jointly working toward the establishment of the Southeast Asia Disaster Risk Insurance Facility (SEADRIF) as a regional facility for ASEAN member states, providing its members with financial protection. SEADRIF is to be composed of:

- SEADRIF Trust: a legal arrangement for SEADRIF open to all ASEAN+3 countries;
- SEADRIF Sub-Trust: an arrangement for sub-group of the SEADRIF member countries and donor partners within and beyond ASEAN+3 to develop and govern specific initiatives. Initially, Sub-Trust A is established to develop and govern the proposed catastrophe risk pool for Lao PDR and Myanmar.
- Sub-Trust A is governed by the Committee of Sub-Trust A (the Committee), composed of the beneficiary countries and donor partners. The CoM delegates to the Committee of its authorities and powers of governing Sub-Trust A and its assets including the SEADRIF Insurance Company; and SEADRIF Insurance Company (the Company): a general insurance company registered in Singapore with some regulatory exemptions and housed under SEADRIF Sub-Trust A to provide insurance and financial services, including the proposed catastrophe risk pool as the first product.

Intertrust, a licensed trust manager company under Singapore jurisdictions has been selected as the Trustee of SEADRIF Trust. The Trustee will be the legal owner of the Trust assets. The Trustee will carry out activities to establish and become the legal owner of the Company.

The initial set-up, capitalization and operating expenses of the SEADRIF Insurance Company is expected to be financed by a dedicated Multi-Donor Trust Fund (MDTF) administered by the World Bank and potentially other trust fund resources, subject to meeting their eligibility criteria. The World Bank is preparing a project to transfer this grant where the Trustee is expected to be the designated Recipient of

the grant and use it to set up, capitalize and operationalize the Company for the intended purposes. As the Recipient of the grant, the Trustee is responsible for compliance with the World Bank's new Environmental and Social Framework (ESF) including preparation the project's Environmental and Social Commitment Plan (ESCP). The ESF objective is to maximize development gains beyond the traditional "do not harm" approach. The ESCP will be a part of the project's legal agreement and will summarize the material measures and actions to comply with the ESF, defining type of assessment, mitigation plans, timeframe and resources to avoid and minimize possible negative impacts induced by project activities.

Objectives of the Assignment

To fulfill the responsibilities as a recipient and implementing agency of the World Bank's project, Intertrust is seeking an international individual environmental and social consultant to support the preparation of the ESCP before the project's appraisal stage (planned for mid July-August 2019).

Scope of Work

The consultant is expected to carry out the following activities:

1. To prepare a draft ESCP and additional documents related to the World Bank's Environmental and Social Framework to be determined after appraisal stage including but not limited to the Stakeholder Engagement Plan and Grievance Mechanism in consultation with the World Bank's Task Team in charge of the project;
2. To ensure that the Trustee's ESCP and additional documents related to the World Bank's Environmental and Social Framework to be determined after appraisal stage fully comply with the World Bank's ESF standards;
3. To participate in related meetings, audio/conference calls, missions and support Intertrust in any other relevant activities as required.

Timeline and Deliverables

The deliverables required from the Consultant include but are not limited to the followings:

1. Draft ESCP and additional documents related to the WB's Environmental and Social Framework to be determined after appraisal stage including the Stakeholder Engagement Plan and Grievance Mechanism after 2 weeks of contract award;
2. Final ESCP and additional documents related to the WB's Environmental and Social Framework to be determined after appraisal stage after 5 weeks of contract award;
3. Inputs to and participation discussions, meetings, missions as required;
4. Others as required by Intertrust.

All deliverables will be in English. All outputs will be copyrighted to Intertrust and may be publicly released.

Implementation Arrangement

The Consultant will work closely with Intertrust project team and report to the Project Manager. The Project Manager will provide instructions to the Consultant, including on, among other things, the structure, format and content of the documents with support from the World Bank team and provide the available data and relevant project technical, environmental and social information.

There will be weekly follow up following initiation, unless otherwise agreed between the Intertrust team and the Consultant.

Qualifications and Experience Requirements

1. Minimum a Masters' Degree in Environmental Studies, Social Sciences, Rural Resources, Engineering, Economics, Urban Planning, or similar;
2. Experience in environmental and social assessments and plans in the ASEAN region; and
3. At least 5 years of relevant experience in the application of safeguard policies of international development institutions such as the World Bank and the Asian Development Bank.
4. Understanding of Singapore's laws and regulations on social and environmental issues preferred.

Payment

Payments will be made upon satisfactory completion of work, which will be determined by Intertrust following consultation with the World Bank team. Intertrust may reject any work and not pay for any work that is not performed (a) in accordance with the scope of work; or (b) with reasonable care, skill and diligence; or (c) in accordance with the deliverables and timeframe as required.

In the event that the work has been rejected, the Consultant shall re-perform the rejected work at the Consultant's own expense, and payment shall be withheld until the Consultant has redone the work to a satisfactory level accepted by Intertrust.